APPLICATION FOR STUDENT ID CARD

APPLICANT DETAILS

Family Name   : _____

Given Name   : _____

Student ID no.   : _____

Course   : English / Cert IV / Diploma / Bachelor / Master

Contact no.   : _____

Email Address   : _____

TYPE OF APPLICATION (*Please tick (√) the relevant box*)

Amount Payable (Cash Only)

☐ New Card *(new students only)*   -   S$10

☐ Changes to Card Details *(progression/ change of name/ change of photograph)*   -   S$2

☐ Replacement of Lost Card *(current students only)*   -   S$15

TERMS AND CONDITIONS

- This form must be duly completed before submission.
- Payment for the Student ID card must only be in cash terms.
- The card is issued by Curtin Singapore to its registered students. It entitles the student to access the library, photo-copier and other campus facilities.
- The card is non-transferable.
- It must be produced as a proof of identity during Examinations or to any Curtin staff as and when required.
- Please ensure your Student ID card details are correct at all times.
- Upon submission of this form, Student ID card will be processed by Student Administration Officer and will be collected by the student immediately.
- Curtin Singapore reserves the right to amend the Terms and Conditions at any point of time without prior notice.

I declare that the above information provided on this form is correct and that I have collected the Student ID card. I have also understood the Terms and Conditions stated above.

Applicant's Signature   : _____

Submission Date   : _____

OFFICIAL USE ONLY (*Please tick (√) the relevant box and indicate accordingly*)

Verified via Student Management System ☐

Receipt no.   : _____

Amount paid   : _____

Card Serial no. *(if applicable)*   : _____

Card Activated ☐ Yes ☐ N.A.

Processed by *(staff's name)*   : _____

Staff's signature   : _____

Staff's designation   : _____

Date   : _____