

Student Learning and Monitoring Policy

Commencement Date: 01 December 2008

Category: Academic

1. PURPOSE

This policy is part of the Curtin Singapore commitment to provide a supportive learning environment in which encouragement is given to all students to excel in their studies and to develop a range of skills, abilities and approaches to their studies.

2. APPLICATION

All students

3. EXCEPTIONS

Nil

4. POLICY STATEMENT

1. Curtin Singapore is committed to providing a quality learning environment for its students in each of the external program courses offered on the campus.
2. Procedures to provide for a quality learning environment will be developed to enable this commitment to be implemented.
3. Facilities will be provided to enhance the learning environment on the campus.
4. The campus will enhance the overall learning environment by encouraging active participation and attendance in all areas of study and study enrichment.
5. For this policy, an international student is defined as one who is on a Student Pass issued by the Immigration and Checkpoints Authority.
6. A local student is defined as a student who is not on a Student Pass.
7. Curtin Singapore will develop procedures to ensure international students are both aware and meet the Immigration and Checkpoints Authority attendance requirements.
8. Both international and local students shall be made aware of the attendance requirements of Curtin Singapore so they can meet the EduTrust attendance requirements in order to sit examinations.

5. OBJECTIVES

To ensure procedures are in place to monitor attendance and to provide a high quality learning environment.

RESPONSIBILITIES	
Policy Owner	Director Academic Services
Contact	Academic Manager
Review Date	08 October 2012

Revision Ref No	Approved/ Rescinded	Date	Committee /Board	Document Reference
Version 1	Approved	01 Dec 08	Executive Committee	Nil
Version 1.1	Approved	01 Nov 09	Executive Committee	Change of logo and format
Version 2	Approved	08 Oct 10	Executive Committee	Executive Committee Meeting Minutes