

# Accommodation request & Arrival Notification form

Please return the completed form to Curtin Singapore by email to [info@curtin.edu.sg](mailto:info@curtin.edu.sg) **at least 2 weeks prior** to your scheduled Orientation date. An acknowledgement will be sent as confirmation

<b>Section A: PERSONAL INFORMATION</b>	
Student Name	
Student ID/ Passport No	
Gender	
Nationality	
Email Address	
Phone Number	

<b>Section B: SERVICE CHOICE</b>
<input type="checkbox"/> I require the following services <ul style="list-style-type: none"><li><input type="radio"/> Airport Pick up (S\$45/- per student)</li><li><input type="radio"/> Accommodation arrangement (Half month rent as commission to approved property agent applicable)</li></ul>

<b>Section C: ACCOMODATION REQUEST</b>
<b>Category 1</b> : Condominium Room (S\$800 to S\$1500 per month) <ul style="list-style-type: none"><li><input type="checkbox"/> Single                      <input type="checkbox"/> Twin Sharing</li></ul>
<b>Category 2</b> : HDB (Flats) (S\$350 to S\$600 per month) <ul style="list-style-type: none"><li><input type="checkbox"/> Single                      <input type="checkbox"/> Twin Sharing</li></ul>
<b>Category 3</b> : Off Campus Private Hostel (S\$300 to S\$800 per month) <ul style="list-style-type: none"><li><input type="checkbox"/> Single                      <input type="checkbox"/> Twin Sharing                      <input type="checkbox"/> Quartet</li></ul>
<b>Category 4:</b> Home stay Off Campus (S\$750 to S\$2000 per month) <ul style="list-style-type: none"><li><input type="checkbox"/> Single                      <input type="checkbox"/> Twin Sharing</li></ul>

**IMPORTANT NOTES**

\***Category 1:** Generally higher end accommodation option and comes equipped with in house facilities such as Gymnasiums, Swimming pools, tennis courts etc

\***Category 2:** Flats located in self contained estates conveniently built around public amenities such as schools, bus interchanges, supermarkets, clinics, food centres, recreational facilities etc

\***Category 3:** Off campus hostels not managed by Curtin Singapore. Students may expect to share common facilities at the hostel with students from other schools as well.

\***Category 4:** Home stay provided by 'Begins Homestay' is located off campus with options ranging from single or twin sharing. The cost includes the following

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| <ul style="list-style-type: none"><li>✓ Study Table &amp; Chair</li><li>✓ Bed frame &amp; Mattress</li><li>✓ Wardrobe</li><li>✓ Book shelf</li><li>✓ Pillow &amp; Bolster</li><li>✓ Comforter set</li><li>✓ Dustbin &amp; Laundry Basket</li></ul> | <p>Home stay Service Package includes:</p> <ul style="list-style-type: none"><li>✓ Laundry and Folding</li><li>✓ Daily Cleaning</li><li>✓ Free Local Telephone calls</li><li>✓ Cable TV for communal use</li><li>✓ Option of Lunch and dinner provided</li></ul> |
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The final rental amount depends on a variety of factors that include actual location of accommodation, type of dwelling and facilities provided. All accommodation options come furnished with basic amenities. Students will be contacted as early as possible in order to confirm their accommodation before arrival in Singapore.

Upon confirmation of choice of accommodation, students are expected to incur the following costs

- 1 month rent upfront
- 1 month refundable deposit

Students confirming home stay accommodation are not subject to payment of a half month rental towards agent commission.

**Section D: Airport Pick up**

Name of Airline:

Flight Number:

Arrival Date:

Arrival Time:

Incase of any change in arrival details, kindly ensure that we receive an update at least 48 hours prior to arrival. In the event of a failure to do so, the student will be liable for any additional costs incurred.

**Contact details as follows**

Primary email address: [info@curtin.edu.sg](mailto:info@curtin.edu.sg) | Primary contact number: +65 97287940

**IMPORTANT NOTES**

The above services are managed by approved agents on behalf of Curtin Singapore. Curtin Singapore does not benefit financially from the above services. Curtin Singapore is not to be held accountable in any way in contractual agreements between landlords, approved agents and the student. However, Curtin Singapore reserves the right to intervene as it sees fit to ensure student safety amongst other concerns.

Quality student service is one of our main priorities at Curtin Singapore and we welcome all feedback into services provided.

Student Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_