

# Application for admission to an undergraduate degree or postgraduate coursework degree

Curtin Singapore



This application form is for students applying to study onshore at Curtin Singapore (90-92 Jalan Rajah, Singapore).

International students applying to study in Australia should complete the relevant undergraduate or postgraduate application for admission form available from: [international.curtin.edu.au/applynow.cfm](http://international.curtin.edu.au/applynow.cfm)

## PERSONAL DETAILS

_____		_____	
Title	Given names	Family name	
On all official documentation your name will appear as Given name/s, family name - if this is not how your name appears in your passport or birth certificate please print your name as it appears on these documents.			
Curtin student ID (if previously a Curtin/WAIT student)		If your name has changed since you were last enrolled, please print previous name.	
Email		Telephone	
Date of birth	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Day	Month	Year
			<input type="checkbox"/> Male <input type="checkbox"/> Female
Are you a current Curtin student applying to switch courses? <input type="checkbox"/> Y <input type="checkbox"/> N			

## COURSE INFORMATION (Course titles are available in this guide)

	Course title (eg. Bachelor of Commerce, Master of Accounting)	Major area of study, if relevant (eg. Accounting)
First preference		
Second preference		
When do you wish to commence studies? Year _____ Study period _____		
To help us better evaluate our marketing strategies, please indicate how you first heard about the course you are applying for. <input type="checkbox"/> Prospectus <input type="checkbox"/> Website <input type="checkbox"/> Newspaper <input type="checkbox"/> Advertisement <input type="checkbox"/> Exhibition/fairs <input type="checkbox"/> Agent <input type="checkbox"/> Friend/relative		
What country are you submitting this application from? _____		

## ENGLISH LANGUAGE PROFICIENCY

As all courses are taught in English, applicants will need to meet Curtin's English language requirement. If your education qualifications were not completed wholly or predominantly in English, please indicate what test/s you have sat (or intend sitting) and attach certified\* documentary evidence of results.

<input type="checkbox"/> GCE 'O' level	<input type="checkbox"/> IELTS	<input type="checkbox"/> TOEFL
<input type="checkbox"/> CUTE	<input type="checkbox"/> ESL/ELACS	Other (Please specify) _____
Would you like to apply for an English language course? <input type="checkbox"/> Y <input type="checkbox"/> N		
Note: Having made this selection, you will receive a package from Navitas English Singapore.		



**PERSONAL ADDRESS** (Address in home country. A post office box number is NOT acceptable).

Number and street	
Suburb/town	
State	Post/zip code
Country	

**MAILING ADDRESS** (If different from permanent address)

Number and street	
Suburb/town	
State	Post/zip code
Country	

**EMERGENCY CONTACT DETAILS**

Name	
Relationship	
Telephone	

**PERSONAL STATISTIC DETAILS**

Have you previously visited Singapore? <input type="checkbox"/> Y <input type="checkbox"/> N	If yes, what year did you arrive?
What is your country of citizenship:	
In which country were you born?	
What is the main language spoken at your permanent home residence?	

**MEDICAL/DISABILITY NEEDS**

The information below is used to assist the University in monitoring, supporting and improving services to students with medical/ disability requirements. Disclosing this information will not affect your admission to the University.

Do you have a disability, impairment or long-term medical condition which may affect your studies?  Y  N

Please indicate the type/s of disability  
 Hearing  Vision  Learning  Medical  Mobility  Other

Would you like to receive information on support services, equipment and facilities available that may assist you?  Y  N

**EDUCATIONAL QUALIFICATIONS**

Please provide details of all formal studies that you have completed and those that you are currently undertaking. You are required to supply an original or certified\* copy of your academic award/s and transcript/s for all tertiary studies except those undertaken at Curtin/WAIT. Academic records must contain an explanation of grading system descriptions.

Name of qualification (eg. GCE 'O'/'A' level, HSC Degree)	Institution/School/University (eg. Temasek Junior College)	Year enrolled (eg. 1992)	Year completed (eg. 1995 or not completed)	Date results expected (if applicable)

Would you like the above qualifications to be assessed for recognition of prior learning?  Y  N

**EMPLOYMENT DETAILS** (To be completed if applying for a postgraduate course where work experience is an entry requirement).

Submission of supplementary information to your postgraduate application varies across courses. Applicants are advised to refer to the application guidelines and submit relevant supporting documentation. Guidelines and supplementary forms are available from: [futurestudents.curtin.edu.au/postgraduate/courseworkforms.cfm](http://futurestudents.curtin.edu.au/postgraduate/courseworkforms.cfm)

Employer/Company Name	
Address	
	Post/zip code
Contact Name	Telephone
Position title and brief description of your duties	

**APPLICANT'S DECLARATION AND SIGNATURE**

I declare that I have read the instructions on this application form and that the information I have provided is complete and correct.

I understand that the information collected on this form is to enable Curtin University of Technology to assess my application, create a record on its student database, undertake statistical analysis, meet statutory reporting requirements and further inform me about the course to which I am applying as well as the University's other courses/events. The information will be accessed by University officers strictly for these purposes. Where personal information is to be provided to contractors, the University will require that confidentiality agreements be first entered into.

I understand that if I do not complete all the questions on this form, it may not be possible for the University to process my application.

I authorise Curtin University of Technology to obtain further academic information or official student records from any educational institution or recognised educational qualifications assessment body necessary and/or, where my work experience is relevant, to verify my employment history for the purpose of making an informed decision about my application.

In the case of postgraduate applications, I understand that the services of Qual Search may be engaged to verify my qualifications. I further understand that Curtin is not responsible if any educational body/institution does not supply these records, that the results of this search may be made available to me on request and an audit of this authority may also be undertaken.

I understand that I have the right to access and amend personal information that Curtin holds about me, subject to legislation, by contacting the Freedom of Information Coordinator at [foi@curtin.edu.au](mailto:foi@curtin.edu.au)

I acknowledge that Curtin University of Technology reserves the right to vary or reverse any decision regarding admission made on the basis of incorrect, incomplete or fraudulent information.

Signature	Date
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**Important checklist to ensure a quick response to your application**

- Prior to making an application please familiarise yourself with any specific requirements which relate to the course you are applying for. Refer to: [handbook.curtin.edu.au](http://handbook.curtin.edu.au)
- If you are lodging an application for postgraduate study, please familiarise yourself with application guidelines at: [futurestudents.curtin.edu.au/postgraduate/courseworkforms.cfm](http://futurestudents.curtin.edu.au/postgraduate/courseworkforms.cfm) which relate to the course. The guidelines will advise you on what other documents are necessary as part of your application, for example. referee reports, employer reports, resumes, portfolios, etc.
- Enclose certified\* copies of all previous qualifications including award certificates (if applicable) and academic transcripts with grading system descriptions.
- If your academic transcripts are in a language other than English, enclose certified\* English translations.
- If your previous studies do not meet Curtin's standard English requirements, enclose certified\* copies of your English language qualification or details of English language proficiency.
- Enclose a certified\* copy of evidence for change of name.
- Enclose a certified\* copy of the personal details page of your passport and visa.
- Read and sign the applicant's declaration.

\*Certified means witnessed by a Curtin representative, a notary public, Commissioner for Declarations, Justice of the Peace or the Academic Registrar of the institution that issued the transcript. For further information refer to the guidelines on certification at: [futurestudents.curtin.edu.au/leavers/global/applic.cfm](http://futurestudents.curtin.edu.au/leavers/global/applic.cfm)

**LODGING YOUR APPLICATION**

Please submit your application to admissions at Curtin Singapore or a Curtin University of Technology overseas representative.

<p>Curtin Singapore                  90 and 92 Jalan Rajah                  Singapore 329162                  info@curtin.edu.sg                  curtin.edu.sg</p>	<p>Agent's stamp</p>   <p>Counsellor's name _____                  Email address _____</p>
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**PRIVACY STATEMENT**

At Curtin University of Technology, the privacy of our students, staff and the people we deal with is very important to us. Much of the information that the University collects in order to provide the services that it does, is personal information. For details of how the University will use, disclose and protect your personal information please contact Curtin Singapore admissions.

